

**Westborough Board of Selectmen  
Meeting Minutes  
June 10, 2014**

**6:30 p.m. – 8:30 p.m.**

Present: Chairman Barrette, Vice Chairman Dodd, Selectmen Drewry, Emery and Johnson

Also Present: Jim Malloy, Town Manager; Kristi Williams, Assistant Town Manager/HR Director and Greg Franks, Town Counsel

**Request to Approve the Board of Selectmen Minutes**

Selectman Dodd's motion to approve the May 27, 2014 minutes was seconded by Selectman Emery. Discussion: Selectman Barrette noted that the statement Mr. Burn made during the Hocomonco Pond discussion regarding a letter from Jim DiLorenzo at the EPA was looked into and found to be incorrect as no such letter was sent. Vote: 4-0-1 (Drewry)

**Westborough State Hospital Charrette Report / Dr. John Mullin**

Dr. Mullen came before the Board and summarized the key points made by the Charrette participants as outlined in his report included in the Board's packets and on the Town website. Selectman Barrette noted that the goal of the Board is to first recruit committee members. Mr. Malloy pointed out that the Urban Land Institute will be in Westborough on June 17, 2014 to interview stakeholders and hold a public presentation at the High School at 6:30 p.m. Mr. Malloy suggested including the five members of the Negotiating Committee, Earl Storey, Jim Robbins, Ian Johnson, Garry Kessler and himself, and adding two or four residents.

Comments from the audience included:

- Preserve the legacy of the buildings by including museums.
- Include a member of the Westborough Community Land Trust, a representative from the Historical Commission, Open Space Preservation Committee, Economic Development Committee, and a youth representative
- Provide the opportunity at the meetings for Town Boards/Committees to offer input.
- In response to the question regarding what best constitutes this type of committee Dr. Mullen suggested the use of subcommittees to focus on certain issues and that structure is an important component; there should be no more than nine members.

The Board provided their input on the number of members, which included 7-9 members; the use of subcommittees or an advisory board; and Mr. Malloy Mr. Robbins should be part of the core committee, either as voting or non-voting with the addition of seven residents., maybe they are non-voting but need to be present. Mr. Hensley suggested first performing a needs analysis as it may not include the original five.

Selectman Drewry's motion to advertise for seven positions for a seven person committee was seconded by Selectman Johnson. Discussion: It was agreed to wait to see who and how many apply and possibly add two more if needed. Vote: 5-0

Letters of interest should be sent in to the Selectmen's Office by July 15, 2014 and it will be posted on the Town website. Mr. Malloy noted that the legislation for the purchase of the property was held up at the House Ways & Means Committee, but will be moving to the House for a final reading over the weekend and should close by the end of the year.

### **Insurance Advisory Committee / Interviews & Appointment**

Lucy Whitin, who worked in the Westborough Public Library for 32 years, provided her background and reasons for interest in the committee.

Marianne O'Connor, who is retiring on June 30, 2014 as Superintendent of Schools reviewed her background and regular participation in the IAC meetings.

There are two other candidates who will be interviewed at the June 24, 2014 meeting and a decision will be made then.

### **300<sup>th</sup> Anniversary Committee Interviews & Appointments**

Ed Newton, Jr. and Jean Newton appeared before the Board and provided background information and reasons for applying for this committee.

Selectman Dodd's motion to appoint Ed Newton and Jean Newton to the 300<sup>th</sup> Anniversary Committee for indefinite terms was seconded by Selectman Drewry. Vote: 5-0

### **Youth Commission Student Interviews & Appointments**

Jorge Nario noted his reasons for interest in a position on the Commission, and provided his background which included participation in the peer mediation program and studying Spanish.

Daniel Moon informed the Board of his involvement with school and extracurricular activities, interest in politics and government, and his participation on the school debate team. He is also studying Spanish and speaks Korean at home.

Arpita Joyce noted that she is on the Student Council, had participated in many of the Hot Summer Nights activities and would like to be involved in planning them. She speaks a southern Indian language.

Andrew Rosenshine, a member of the Youth Commission came before the Board and provided supportive comments for each of the candidates. As there are three candidates and two positions available Mr. Badenhausen informed the Board that in the past students that were not members were encouraged to come to the meetings where they could participate but not vote. The Board discussed the appointment of a non-voting associate member.

Selectman Emery's motion to appoint to the Youth Commission Jorge Nario and Arpita Joyce for terms to expire on June 30, 2016 and Daniel Moon as a non-voting member was seconded by Selectman Drewry. Vote: 5-0

### **Request to Approve Fee Changes / Town Clerk**

Ms. Mickel came before the Board and reviewed the current fee structure and reasons for the increase. Selectman Johnson questioned the practice of providing them to committee members

for free. Selectman Dodd suggested putting them on the Town website and Ms. Mickel noted that they are required to record everyone that purchases a list.

Selectman Drewry's motion to amend the fee schedule to increase Town Clerk fees for Zoning Bylaws from \$5 to \$10; Zoning Map from \$5 to \$10; and Street Lists from \$12 to \$15 and free for over 70 years old was seconded by Selectman Emery. Discussion: The Board discussed providing the street lists at no cost to committee members and agreed to discuss and vote on the issue at a future meeting. Vote: 4-1 (Johnson)

**Request to Appoint Kelley Donley to the Open Space Preservation Committee / Mark Silverberg / Kelley Donley**

Kelley Donley, who is a member of the Conservation Commission, provided information on her background and what she will contribute to the OSPC.

Selectman Dodd's motion to appoint Kelley Donley to the Open Space Preservation Committee for a term to expire on June 15, 2015 was seconded by Selectman Johnson. Vote: 5-0

**Request to Appoint a Reserve Intermittent Police Officer / Chief Gordon**

Chief Gordon and Mr. Hulbert came before the Board. Chief Gordon reviewed Mr. Hulbert's background and recommended him for the position.

Selectman Johnson's motion to appoint Alvin C. Hulbert as a Reserve Intermittent Police Officer for a term ending June 30, 2015 was seconded by Selectman Drewry. Vote: 5-0

**Request to Sign Notes / Town Manager**

Mr. Malloy noted that Morgan Stanley was the low bid for the borrowing of \$7,575,000 for Water, Sewer, Town Hall Renovations, Municipal Building Design and the Fire Station construction.

Selectman Johnson moved to approve the sale of to approve the sale of a \$7,575,000 0.50 percent General Obligation Bond Anticipation Note of the Town dated June 19, 2014, and payable August 22, 2014 (the "Notes"), to Morgan Stanley & Co., LLC at par plus a premium of \$5,681.25.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 28, 2014, and a final Official Statement dated June 4, 2014, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures in such form as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update such procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

The motion was seconded by Selectman Drewry. Vote: 5-0

### **Eagle Project**

Nicholas Schur came before the Board, provided a handout and reviewed his Eagle Scout Project which is to manage the installation of an electronic message sign board and the construction of the base at the corner of Route 30 and Lyman Street. The Rotary Club is providing funding up to \$20,000. The Board commended Mr. Schur, provided comments of support and thanked the Rotary Club for their donation.

Selectman Johnson's motion to approve the request from Nicholas Schur to move forward with his Eagle Project was seconded by Selectman Drewry. Vote: 5-0

### **Nathan Fisher House RFP / Town Manager**

Mr. Malloy reviewed the structure of the Nathan Fisher House RFP without the deed restriction. The Board discussed the components of the RFP and asked Mr. Malloy to redraft it so the Lots E-1 and E-2 are separated. The consensus of the Board was to proceed with the RFP.

### **Town Counsel Report**

Attorney Franks informed the Board the Town received the release of the restriction on the Nathan Fisher House.

### **Town Manager Report**

Mr. Malloy informed the Board that after discussions with the DPW Manager and Town Account it was determined that there will be no increase or decrease in the Fiscal 2015 water and sewer rates.

### **Issues and Correspondence of the Selectmen**

Selectman Dodd noted that he is looking into a formal process for the issuance of proclamations and citations. He requested that remote participation at meeting be on the next agenda.

Selectman Emery informed the Board the Green Technology Advisory Group is proceeding with the Hocomonco Pond solar project. She provided the Board with a meeting and process schedule and asked the Board to review it and make comments.

### **Executive Session**

Selectman Dodd's motion to enter into Executive Session at 8:30 p.m. for the purpose of discussing collective bargaining, as an Open Session would have a detrimental effect on the Town's bargaining position and that the Board will adjourn the meeting at the end of Executive Session.

A Roll Call Vote was taken: Selectman Johnson – yes; Selectman Dodd – yes; Selectman Barrette – yes; Selectman Emery – yes; Selectman Drewry – yes.

*Submitted by Paula M. Covino*

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Chairman Barrette

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Vice Chairman Dodd

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Selectman Drewry

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Selectman Emery

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Selectman Johnson